

Minutes of Meeting of the First Annual General Meeting and Reunion of the Alumni Association of Hooghly Engineering & Technology College:

The First Annual General Meeting and Reunion of the Alumni Association of Hooghly Engineering & Technology College was held on Sunday, the 4th May, 2014 as per the program appended below:

Time	Details
11:00 a.m.	Assembly of Alumni, Faculty, Administrative and other Staff Members and Distribution of refreshment
11:30 a.m.	Registration of Alumni
12:00 – 12:10 p.m.	Address by Chief Guest
12:10 – 12:20 p.m.	Address by Guest of Honor
12:20 – 12:25 p.m.	Address by Patron
12:25 – 12:30 p.m.	Address by President
12:30 – 13:30 p.m.	Business Meeting to be conducted by Alumni Selection of Chairman and co-chairman of the Meeting from the Alumni Topics of discussion to be chosen by the Alumni
13:30 – 14:30 p.m.	Lunch Break
14:30 – 15:30 p.m.	Election of Office Bearers for the formation of the next Board and Executive Committee
15:30 – 16.00 p.m.	Open Session
16.00 p.m.	Vote of thanks by Secretary

1. Registration

The alumni started reporting for registration at about 11:30 a.m. Fifty alumni registered themselves for the above meeting. Each of the alumni was given a file containing a copy of the Bye-laws, a copy of the current issue of the college magazine, a writing pad and a pen. They were greeted with a packet of pre lunch refreshment. About sixty numbers of the members of faculty and administrative staff also attended the meeting. As this was the first meeting, there was no restriction for attending the meeting although the meeting was as per bye-laws reserved for the members.

Professor M/S Tamoghna, Assistant Professor of Humanities was invited to act as the Anchor of the Program and she was kind enough to accept the invitation.

2. Addresses

Dr. A.N.Dutta, the president of the Governing Body of Hooghly Engineering & Technology College was the Chief Guest. Dr. T.K. Bandopadhyay kindly took the chair as Guest of Honour and Dr. Nemailal Tarafder, Principal, HETC and Secretary of the Governing body was the patron.

The Chief Guest welcomed the alumni and others on behalf of the Governing Body of the college and emphasized on the role of the alumni for all round development of the college as outlined in the aims and objectives of the Memorandum of the Association. He particularly stressed on the service and assistance of the alumni for placement of the students which is the dire necessity for professional development.

Dr. T.K. Bandopadhyay, the Guest of Honor, addressed the assembly saying that although it is desirable, the college cannot provide placement to all the outgoing students. The main objective of the college is to provide basic education to help the students stand on their own feet. Really speaking the college will provide them the passport for entering into the larger world outside and to place them suitably and professionally. The alumni however have a role to come forward to assist and guide the students in the matter.

The Principal who is also the patron of the Association welcomed the alumni and appealed to them to render their service for development of the college and for guiding the final year engineering students in procuring job.

Prof. P.G.Bhattacharya, the President of the Association mainly said that we were dreaming of the Alumni Association for a long time and ultimately we have overcome the hurdles and come out successfully with the Memorandum of the Association. He pointed out the salient features of the Memorandum and appealed to the ex-students to extend their service for lifting the face and image of the institution. They were also requested to come forward with suggestions of their own to make their alma mater more glorious and prestigious and stand on rock-solid foundation.

3. Business Meeting

Business meeting was conducted by Mr. Ratul Chateerjee, alumni of 2008 batch of Electrical Engineering discipline, who was unanimously selected by the alumnus present to chair the session. Mr. Soumava Chakraborty of 2009 batch of Electrical Engineering discipline acted as the co-chairman. The chairman requested the audience of alumnus to share their experiences of professional life and to start with he selected Mr. Pratap Kansabanik to present his experience. He opined that the current batch of fourth year students should be present in the meeting so that they might be enlightened of the difficulties that they may face after going out from the college to join the professional life. Unfortunately, the present students were not invited in the meeting as they were preoccupied for preparation of the semester examination. It was decided that in future General Body Meeting they would be requested to attend the business meeting. Almost all the ex-students, called one after another, expressed the same views emphasizing that there will be gap between what the students have learnt while graduating out and the requirement of industry and this gap has to be filled up with their own effort by self study, discussion with the seniors, presence of mind and common sense.

Thereafter, the meeting ended with vote of thanks to the chair. The chairman requested all the members present to attend the lunch arranged by the members of the first executive committee.

4. Election of Office Bearers for the formation of the Board and Executive Committee

The election was conducted by Prof. Rajdip Paul, the secretary of the First Executive Committee for formation of the elected body as per requirement of the memorandum of the Association. According to the provision of the said memorandum the various posts were filled up by consensus from amongst the alumnus present. Few members were nominated in the executive committee as per provision of the memorandum. The composition of the Board of Directors and the Executive Committee are appended below:

4.1 Election for the members of the Board of Directors

- President (Tenure 2 years) to be nominated by Chief Patron from faculty members of the college in the rank of Professor. If Professor is not available then Associate Professor may be considered-

Prof. Dr. P.G.Bhattacharya (nominated).

- Vice Presidents (Three in number) - One V.P. to be selected by the Principal from the Faculty Members who are members of the Association-

Prof. Sandip Das (Selected)

One V.P to be selected by the Principal from the Administrative Staff on the basis of seniority-

Mr. Pradyut Datta (Selected)

One V.P. from Ex-Students to be elected by the elected members after formation of the Board. He/ She shall be a member of the Association-

Mr. Ratul Chatterjee (Elected)

- General Secretary to be elected from the Ex-Student members after formation of Board-
- Secretary and Assistant Secretary- One each to be elected from the Ex-Student members in the Board by themselves-

Secretary- Prof. Anikendu Moitra (Elected)

Assistant Secretary- Mr. Aritra Mondal (Elected)

- Members- Twelve members to be elected. Ten members elected from U.G. Alumni and two from P.G. Alumni. In absence of P.G. Alumni, all twelve members are elected from U.G. Alumni.

- i) Mr. Aritra Mondal (Elected)**
- ii) Mr. Zulfikar Ali Choudhury (Elected)**
- iii) Mr. Soumava Charkaborty (Elected)**
- iv) Mr. Ratul Chatterjee (Elected)**
- v) Mr. Suvankar halder (Elected)**
- vi) Mr. Debapriyo Sinha (Elected)**
- vii) Miss Sunipa Roy (Elected)**
- viii) Mr. Subhodip Das (Elected)**
- ix) Mr. Koustav Mukherjee (Elected)**
- x) Miss rituparna Biswas (Elected)**
- xi) Prof. Rajdip Paul (Elected)**
- xii) Prof. Anikendu Moitra (Elected)**

- Ex-Officio- Treasurer- A.O. (Finance)- **Mr. D.K. Muhuri**
- Immediate past President- **Not available**
- President's Nominee- **Does not arise**
- Patron's Nominee-

Prof. Tanumoy Ghosh (Nominated)

- Distinguished Alumnus/Alumna- **Mr. Amarjit Kumar Prasad**
- Nominee of Chief Patron-

Mr. Samik Sen (Nominated)

4.2 Formation of the Executive Committee

President- **Prof. Dr. P.G.Bhattacharya**

Vice Presidents- **Prof. Sandip Das**

Mr. Pradyut Datta

Mr. Ratul Chatterjee

Secretary- **Prof. Rajdip Paul**

Treasurer- **Mr. D.K. Muhuri**

Members- **Twelve members of the Board of Directors**

Immediate past President- **Not available**

Immediate past Secretary- **Not available**

5. Open Session:

As the current students were not available the ex-students were not interested in the open session and therefore the item was dropped from the agenda of the meeting.

6Vote of thanks:

Prof. Rajdip Paul, the secretary of the First Executive Committee, proposed vote of thanks for all the members present particularly thanking the alumnus to make themselves available in the meeting in spite of the very hot summer weather and also their busy schedule of activities.

Approved

Prof (Dr.) P.G. Bhattacharya

President

Rajdip Paul

Secretary

Copy forwarded for information to the Patron and Treasurer.