

## **Admission Policy**

**Entry level Admission policy:** It is set by the affiliating University and West Bengal Higher Education Department.

**Eligibility Criteria for B.Tech. Courses (General and Backward Caste):** Candidates will have to qualify the 12<sup>th</sup> standard examination with Mathematics, Physics and either chemistry or biology or computer application or computer science with a minimum score of 45% for general student and 35% for backward cast student.

**Qualifying Entrance Exams:** To get admission into the undergraduate engineering courses in HETC, candidates will have to pass the national & state level examinations. Candidates should apply for these exams separately. After qualifying these examinations, candidates will have to appear in the counselling procedure to admit in HETC.

The examinations through which candidates can get admission to the B.Tech Programme are JEE Main (National level exam) & WBJEE (State level examination).

### **Selection Procedure, Document Procurement and Document Verification**

After passing the entrance examination, qualified candidates will have to apply to the counselling process. Candidates should apply for the counselling through online mode from the website. Candidates will also have to fill choices of institutions & branches as per their preferences. Fill the maximum number of choices of colleges/streams. The seat will be allotted to the candidates on the basis of rank, filled choices, category, availability of seats, etc. Candidates, those get a seat they have to report to the allotted college in a given time period.

### **Documents Required for verification:**

Candidates should bring the given documents at the time of counselling in original & with self-attested photocopy:

- 10th Admit Card, Mark Sheet
- 12th Mark Sheet
- Admit Card (Entrance Exam)
- Score Card/Rank Card (Entrance Exam)
- Allotment Card
- Domicile Certificate (As per the given Proforma)
- Category Certificate (If any)
- Adhaar Card
- Pan Card (Guardian)
- Annual Income Certificate (As per the given Proforma)

After the counselling process, against the vacant seat candidates may take admission directly to HETC as per the rules of the affiliating Body.