



HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE

ESTD.-2004

Approved by AICTE, Affiliated to MAKAUT and recognized by Govt. of W.B. Department of Higher Education (Technical)

VIVEKANANDA ROAD • PIPULPATI • P.O. & DIST.-HOOGHLY • PIN-712103 • WEST BENGAL

Telephone : 033 2681-0505 & 2680-4121

E-mail : mail@hetc.ac.in • Website : www.hetc.ac.in

Ref. No. HETC/2025/693

Date 11/12/2025

Notice Inviting Quotation

Sealed quotations/Tenders are invited from reputed, experienced and eligible Website Development Agencies/ Firms/ Vendors for Designing, Developing, Hosting and Maintaining the Official Website of **HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE**.

Scope of Work:

The selected agency will be responsible for:

- Designing and developing a modern, responsive, and dynamic website (compatible with desktop, mobile, tablet).
- Website modules/pages including (but not limited to):
- Home, About Us, Academics, Departments, Admission, Placement, Research, Student Life, Mandatory Disclosure, Contact.
- CMS-based platform (preferably Word Press / PHP / Custom CMS)/ As decided by College
- Integration of:
- Notice/Announcement Panel
- Photo/Video Gallery
- Online Forms
- Downloads section
- Social media links
- Migration of old website content (As required).
- One-year website maintenance after deployment.
- Training to college staff for updating content.
- Source code, credentials, and hosting panel must be handed over to the college.
- The selected agency must ensure website security, backup & performance optimization.

Eligibility Criteria:

- Agencies must submit proof of:
- Minimum 3 years' experience in website development.
- At least 3 similar projects (College/University/Institution websites preferred).
- Valid PAN, GST Registration (if available)
- Company profile and technical team details.

Documents to be submitted:

- Company profile with address & contact details
- Technical proposal
- Financial quotation (separate sealed cover, if required)
- Experience certificates / sample websites
- Copy of PAN, GST registration (if available)
- Any other relevant document

Evaluation Process:

- Tenders will be evaluated based on:
- Technical experience
- Quality of proposed design
- Price competitiveness
- Past performance
- Compliance with requirements

Terms & Conditions:

- **E- Submission:** Quotation in Letter Head duly signed along with stamp to purchase@hetc.ac.in by **10/12/2025**
- **Offline Submission:** Quotation in Letter Head duly signed along with stamp should be submitted and addressed to Secretary, Hooghly Engineering & Technology College Society, **and Address:** Vivekananda Rd, Pipulpati Post, Chinsurah, and West Bengal 712103.
- Quotation without signature and stamp will be cancelled.
- Last Date of Submission (Offline/Online) of Quotation is **10/12/2025 4.00 PM**.
- **Party may visit the Site before quoting and also provide the demo.**
- **Final Payment will be given after finished work.**
- **Extra Charges will also be given to extra item of work (if applicable)**
- The college/society reserves the right to cancel any or all quotations or to invite fresh quotation without assigning any reason thereof.

RR/11/12/25
Finance Officer, HETC



RAJSEKHAR BHATTACHARYA
Finance Officer
HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE